



Application for Recovery Resources Residential Living Program

Print name (first, middle initial and last):
Current Living situation: (current address)
Phone number: (Home, cell and/or work)
Date of Birth:
Are you currently using drugs or alcohol? _____ Yes. _____ No.
Are you married? Divorced? Single?
Children? In your custody? Explain:
Please explain history of drug/ alcohol use:
List all drugs/ alcohol you abuse:
Have you been in drug/ alcohol treatment? Please explain: Inpatient?  Outpatient?
Are you employed? Where?
What is your weekly income?
Can you pay deposit of \$175 and weekly program fee of \$135? If so, how?
Is there any reason you are unable to work?
Do you have transportation?



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Criminal justice involvement:
Do you have any pending charges?
Have you been convicted of any crime that lists you on the sex offender registry? ___ Yes ___ No Please explain:
Have you ever lived in sober living: When? Where?
Are you willing to engage and work a 12-step recovery program?
Do you take prescription medications? Please EXPLAIN. List medications:
Do you have a regular physician?
Why are you interested in the Recovery Resources Recovery Living Program?
What will you contribute to the recovery living program community?
Desired move in date:



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I have read the attached rules and expectations. I AGREE TO ALL.

Signature:

By signing here, I am submitting my application to be considered for the Recovery Resources Recovery Living Program. I understand that my application does not guarantee my admission to the program:

Date:

*Recovery Resources Recovery Living Program is a 501c3 (nonprofit) organization. Our program is built and operated by people in long term recovery from substance use disorder. Our mission is to support people pursuing recovery to thrive beyond addiction. Our program is designed to help the person in recovery and to help heal the surrounding community. Our program is meant to support people to gain skills and learn to live a productive life free from addiction. It is our goal that people move on from our program to independence and sustainable futures. As an organization, we believe a vigorous and principled way of life is essential to obtain a life of happiness and freedom from addiction.*

***\*\*\*IF you are in treatment at the time of application and if accepted, your acceptance will be dependent upon you successful COMPLETION of treatment. If you are discharged from treatment prior to scheduled discharge date without successful completion, this could FORFEIT your recovery living program acceptance.***



## **General Rules/ Requirements/ Guidelines:**

\*Rules and guidelines are subject to change based on need and staff discretion.

***You are in a recovery living program/ environment. Your success and continuance in this program are dependent upon your consistent healthy and positive behavior and cooperation. Disruptive behavior and/or discourteous behavior WILL NOT be tolerated. Any consumption/ possession of drugs and/or alcohol and/ or violation of any of the following rules/ requirements/ guidelines can/ will result in immediate eviction. Your initials and signature indicate your understanding and agreement. When in doubt...ASK!***

\_\_\_\_\_ Random Drug Testing and Breathalyzers will be given no less than once a week.

\_\_\_\_\_ Residents are subject to Drug Test and Breathalyzers at any time administered by

Housing staff or by peers as designated by staff.

\_\_\_\_\_ Failure to take Drug Screen/Breathalyzer is grounds for automatic dismissal. Resident has one hour to submit to screening as requested. Failure to submit to screen within the one hour time frame can result in dismissal from the program.

\_\_\_\_\_ A positive Drug Screen/Breathalyzer will result in automatic dismissal from house.

\_\_\_\_\_ Residents must wait 30 days to re-apply for housing after positive Drug Screen/Breathalyzer.

\_\_\_\_\_ Possible completion of Drug and Alcohol treatment or detox program may be required for re-entry into house.

\_\_\_\_\_ All Drug Screens/Breathalyzers will be supervised. Peer observed screens require TWO peers to observe. Peer screens are only conducted as authorized by staff.

\_\_\_\_\_ If a resident test positive on a Drug Screen/Breathalyzer housing staff will help with process of referring to a Treatment facility upon resident's request.

\_\_\_\_\_ As a program participant, I will NOT engage in ANY illegal activity.

\_\_\_\_\_ As a program participant, I am accountable to report any illegal activity by other program participants while living in the Recovery Resources Recovery Living Home.

\_\_\_\_\_ The resident's current phase will determine curfew and privileges. All phases must follow *all rules* and be compliant with all requirements of the program to get curfew benefits. Otherwise, curfew for Sunday through Thursday is 10pm, with Friday and Saturday being 12am. Special considerations should be requested from staff at least three days in advance. Emergencies will be addressed as needed. Curfew remains in effect until 6am. Any resident needing to leave the home prior to 6am must get permission at least three days in advance. Emergency situations must be addressed using group text message thread.

**\*Phase 1:** Residents within their first 30 days (Beginner Program Participant Status) of living at the residence will be required to be on the property by 10 pm on the weekdays and Midnight on the weekends. With no Overnight stays outside of the home.

**\*Phase 2:** Residents with between 30 and 90 days stay at the residence will be required to be on the property at 11pm on weeknights and 1am on the weekends. With 1 overnight stay per week outside of the home.

**\*Phase 3:** Residents with 3 months to 6 months stay at the residence will be required to be on the property at 12am on weeknights and 2am on the weekends. With 2 overnight stays per week outside of the home.

**\*Phase 4:** Residents with 6 months or more stay at the residence will be required to be on the



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property at 12am on weeknights and 2am on the weekends. With 3 overnight stays per week outside of the home.

\*\*Phases will be determined based on amount of time in home and satisfactory progress through program. Resident must request phase up during weekly house meeting or in group text thread and receive confirmation of satisfactory program progress and financial compliance to phase up and be eligible for next phase privileges.

\_\_\_\_\_ Curfews are subject to change only with work documents stating times of shifts and housing staff PRIOR approval.

\_\_\_\_\_ Vacations and possible additional nights out can be requested and reviewed by RR staff on a case-by-case basis. These must be submitted no less than 3 days in advance and DURING weekly house meetings. All other requests will be denied.

\_\_\_\_\_ All requests for permission must be submitted via house text thread to all staff.

\_\_\_\_\_ All visitors are subject to Drug Test/Breathalyzers at any time. If refused, visitor must leave the residence immediately.

\_\_\_\_\_ All people entering and exiting the home must sign in regarding arrival times, departure times, who they are visiting and relation to resident.

\_\_\_\_\_ All visitors must leave by 10pm Sunday through Thursday and 12am on Friday and Saturday. No visitors before 8am.

\_\_\_\_\_ Housing staff can ask visitors to leave property at any time.

\_\_\_\_\_ All visitors must remain in the common areas of the home at all times during the visit. No visitors are allowed in personal spaces.

\_\_\_\_\_ All participants are expected to respect the other members of the home and neighbors. This includes avoiding disturbing other participants and neighbors with loud music, loud conversations and yelling. Music/ movies and other entertainment cannot disturb other residents or neighbors. Disrespecting other residents or neighbors will be grounds for intervention up to and including possible eviction.

\_\_\_\_\_ All residents are required to attend the house meeting weekly, anyone not able to attend

must get approval from house staff 3 days in advance via house text thread.

\_\_\_\_\_ All residents must participate in house meetings.

\_\_\_\_\_ All residents must attend at least two in-house provided group sessions per week.

\_\_\_\_\_ Pill counts, meeting attendance slips, proof of employment, reports of recovery program

and service work reports will all be checked at this meeting.

\_\_\_\_\_ Residents need to bring any and all other appointments/information about the week

ahead to this meeting.

\_\_\_\_\_ Weekly program fees are due at each house meeting to be paid directly to RR staff via money order. Weekly program fees can be paid throughout the week AT THE HOME during staff home checks. If resident pays any other time than during weekly house meeting, resident must utilize group text message for a two-part authentication process\*.

(Resident will text in group text they have paid, the amount they paid and to whom they gave their money order. Named staff will the respond in group text that it was received. If the two-part authentication text is not delivered, payment will not be acknowledged until house meeting. Resident is solely responsible for ensuring weekly



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program fee is paid according to policy and procedure.) Payment will not be accepted outside of these conditions.

\_\_\_\_\_ Payment not received at the house meeting will begin occurring a \$5 late fee every day payment is late. RR staff have the discretion to offer grace as circumstances merit and staff deem appropriate.

\_\_\_\_\_ No tobacco, smokeless tobacco, dipping or vaping of any type to be used inside the house. No spit receptacles are allowed in the home. Smoking/ vaping/ smokeless tobacco areas will be designated outside. Between curfew of 10pm at night and 5am, residents are asked to vape, smoke and dip on the back porch of the home.

\_\_\_\_\_ Residents are required to use the back porch for smoking, vaping and smokeless tobacco after curfew hours.

\_\_\_\_\_ Any unemployed resident must show proof of active and ongoing employment seeking.

\_\_\_\_\_ House staff reserves the right to search house, rooms and property of residents at any time. Any refusal may result in immediate eviction.

\_\_\_\_\_ All residents must attend outside 12 step meetings, faith-based recovery meetings, and alternative recovery meetings and show proof at house meetings weekly.

\_\_\_\_\_ Any suspicion or accusation of theft will be investigated, and action will be taken up to eviction according to staff discretion.

\_\_\_\_\_ Recovery Resource's residents and guests are subject to surveillance while on Recovery Resource's property.

\_\_\_\_\_ Residents will be clothed when in the common areas of the home and outside their personal rooms or bedrooms.

\_\_\_\_\_ Residents must wait 30 days to re-apply for housing after eviction from Recovery Resources Recovery Living for any reason.

\_\_\_\_\_ Residents will be responsible for taking medication as prescribed. Any discrepancies in pill count will be dealt with by housing staff up to and including eviction. No scheduled drugs are allowed in the home. Emergency situations require a case-by-case evaluation and necessary action to be determined by staff. Any medication status changes must be updated with staff immediately.

\_\_\_\_\_ The abuse or misuse of any substance for the purpose of mood or mind alteration will be grounds for immediate eviction.

\_\_\_\_\_ Residents must keep all medications in provided lockboxes in their personal space and locked.

\_\_\_\_\_ No food is allowed in bedrooms.

\_\_\_\_\_ Residents are responsible for dating open food and leftovers using a marker. Leftovers will be disposed of weekly during refrigerator clean out.

\_\_\_\_\_ Residents are responsible for the cleanliness of the home. Residents will complete chores as assigned. In addition, residents will maintain the cleanliness of their personal space. Residents are responsible for cleaning up after themselves. If you get it out, use it, you must clean it and return it to its location.

\_\_\_\_\_ All Residents must lock doors in the home when leaving the home. Cameras and security will be monitored to ensure home remains locked.



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\_\_\_\_\_ Resident agrees to provide release of information as needed for progression in program.

\_\_\_\_\_ Resident agrees to responsibility and commitment of household chores and cleanliness of the household as assigned.

\_\_\_\_\_ Resident agrees to assist with maintaining the cleanliness of the common areas in addition to personal space.

\_\_\_\_\_ Resident agrees to maintain personal hygiene in an effort to care for themselves and be considerate of others.

\_\_\_\_\_ Resident agrees that there are to be NO PETS in the home or on the property.

\_\_\_\_\_ Resident agrees to no gambling while in the program.

Program participant name (PRINT): \_\_\_\_\_

Program participant signature: \_\_\_\_\_

Date of signature: \_\_\_\_\_

Recovery Resources Recovery Living Program staff signature: \_\_\_\_\_



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\_\_\_\_\_ Housing staff can ask visitors to leave property at any time.

\_\_\_\_\_ All visitors must remain in the common areas of the home at all times during the visit. No visitors are allowed in personal spaces.

\_\_\_\_\_ All house communication is done through a group messenger thread. ALL RESIDENTS are responsible for checking the group chat throughout the day and responding accordingly to ensure information has been read. All residents are responsible for the information shared in group chat.

\_\_\_\_\_ All participants are expected to respect the other members of the home, visitors, guests, and neighbors. This includes avoiding disturbing other participants and neighbors with loud music, loud conversations and yelling. Music/ movies and other entertainment cannot disturb other residents or neighbors. Disrespecting others will be grounds for intervention up to and including possible eviction.

\_\_\_\_\_ All residents are required to attend the house meeting weekly, anyone not able to attend must get approval from house staff 3 days in advance via house text thread.

\_\_\_\_\_ All residents must participate in house meetings.

\_\_\_\_\_ All residents must attend at least three in-house provided group sessions per week.

\_\_\_\_\_ Pill counts, meeting attendance slips, proof of employment, reports of recovery program and service work reports will all be checked at this meeting.

\_\_\_\_\_ Residents need to bring any and all other appointments/information about the week ahead to this meeting.

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\_\_\_\_\_ Residents are required to use the back porch for smoking, vaping and smokeless tobacco after curfew hours.



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\_\_\_\_\_ House staff reserves the right to search house, rooms and property of residents at any time. Any refusal may result in immediate eviction.

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\_\_\_\_\_ The abuse or misuse of any substance for the purpose of mood or mind alteration will be grounds for immediate eviction.

\_\_\_\_\_ Residents must keep all medications in provided lockboxes in their personal space and locked.

\_\_\_\_\_ No food is allowed in bedrooms, living room or outside of dining area and kitchen. FOOD must be kept in Kitchen. Eating is ONLY in dining area or kitchen.

\_\_\_\_\_ Only water is allowed outside of kitchen, dining area. No other drinks allowed outside of these areas.

\_\_\_\_\_ Residents are responsible for dating open food and leftovers using a marker. Leftovers will be disposed of weekly during refrigerator clean out.

\_\_\_\_\_ Residents are responsible for the cleanliness of the home. Residents will complete chores as assigned. In addition, residents will maintain the cleanliness of their personal space. Residents are responsible for cleaning up after themselves. If you get it out, use it, you must clean it and return it to its location.

\_\_\_\_\_ All residents must ensure lint trap is free from lint daily. Residents should clean lint trap before and after use of the dryer.

\_\_\_\_\_ All Residents must lock doors in the home when leaving the home. Cameras and security will be monitored to ensure home remains locked.

\_\_\_\_\_ Resident agrees to provide release of information as needed for progression in program.

\_\_\_\_\_ Resident agrees to responsibility and commitment of household chores and cleanliness of the household as assigned.

\_\_\_\_\_ Resident agrees to assist with maintaining the cleanliness of the common areas in addition to personal space.

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Program participant name (PRINT): \_\_\_\_\_

Program participant signature: \_\_\_\_\_

Date of signature: \_\_\_\_\_

Recovery Resources Recovery Living Program staff signature: \_\_\_\_\_